nafoods Group

Nghe An, April ,2026

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REGULATION
ON THE 2026 ANNUAL GENERAL MEETING OF SHAREHOLDERS

CHAPTER I
GENERAL REGULATION

Article 1: Scope of regulation and subjects of application

1. This Regulation applies to the organization of the 2026 Annual General Meeting of Shareholders of Nafoods Group Joint Stock Company;
2. This Regulation specifies in detail the conditions and procedures for conducting the Meeting, as well as the rights and obligations of shareholders, authorized representatives attending the Meeting, and other participants involved;
3. Shareholders, authorized representatives attending the Meeting, and other participants are responsible for complying with the provisions set out in this Regulation.

Article 2: Definitions / Abbreviations

1. Company	: Nafoods Group Joint Stock Company
2. Shareholder	: An individual or organization that owns shares of the Company
3. BOD	: The Board of Directors of the Company
4. GMS	: The General Meeting of Shareholders of the Company
5. Meeting	: The 2026 Annual General Meeting of Shareholders of the Company
6. Organizing Committee	: Comprising the Chairperson, the Chairing Board, the Voting Board, the Secretary Committee, the Shareholder Eligibility Verification Board, the Master of Ceremonies (MC), and other persons as decided by the Chairperson
7. Law on Enterprises	: Law on Enterprises No. 59/2020/QH14 dated June 17, 2020

CHAPTER II
CONDITIONS FOR ATTENDING THE MEETING, RIGHTS AND OBLIGATIONS OF SHAREHOLDERS AND PARTICIPATING PARTIES

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Article 3. Conditions for attending the Meeting

Individual shareholders and authorized representatives of institutional shareholders whose names are included in the shareholder list as of the record date for attending the Meeting are entitled to directly attend the Meeting or authorize another person in written to attend on their behalf in accordance with this Regulation and applicable laws.

Article 4. Order of the Meeting

During the Meeting, shareholders/authorized representatives and all participants must comply with the Meeting's rules of order as follows:

1. When entering the meeting room, attendees must sit in the designated seats or areas as assigned by the Organizing Committee and strictly comply with the seating arrangements;
2. Comply with general rules of public conduct; behave in a civilized and courteous manner; refrain from causing disorder or obstructing the normal proceedings of the Meeting; and respect the outcomes of the Meeting;
3. Avoid from private conversations and switch mobile phones to silent/vibrate mode throughout the Meeting;
4. Attendees are not permitted to take photographs, make audio recordings, or record video during the Meeting;
5. Limit movement throughout the duration of the Meeting;
6. Smoking is prohibited in the Meeting area;
7. The Organizing Committee has the right to require shareholders/authorized representatives and other participants to comply with inspections or security measures deemed appropriate. In cases where any person fails to comply with the authority of the Chairperson or the Chairing Board, deliberately disrupts order, obstructs the normal proceedings of the Meeting, or does not comply with such security measures, the Organizing Committee, after careful consideration, may refuse entry to or remove such person from the Meeting venue.

Article 5. Rights and obligations of shareholders and authorized representatives attending the Meeting

1. Shareholders may directly attend the Meeting or authorize another person to attend on their behalf by means of a written power of attorney in the prescribed form or in accordance with civil law regulations;
2. Upon arrival at the Meeting, shareholders/authorized representatives must complete the registration procedures with the Shareholder Eligibility Verification Board and present the following documents:
   - Meeting's Letter of Invitation (if any).

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- Identity Card/Citizen Identity Card/Passport.
- A valid power of attorney (in case of attending the Meeting as an authorized representative)

3. When attending the Meeting, each shareholder/authorized representative shall receive a Voting card, Voting ballot, Ballot paper, and other documents as provided by the Organizing Committee;
4. Have the right to vote on all matters within the authority of the Meeting in accordance with the Law on Enterprises and the Company's Charter;
5. Have the right to speak and participate in discussions at the Meeting under the coordination of the Chairperson and/or the Chairing Board;
6. Have the obligation to attend the Meeting on time. In case of late arrival, if the Meeting has not yet concluded, they may still register and participate in voting on matters not yet voted upon. In such cases, the Chairperson is not required to suspend the Meeting for registration, and the validity of any votes already conducted shall not be affected;
7. Comply with the direction of the Chairperson, the Chairing Board, and the Organizing Committee, and maintain the order of the Meeting;
8. Bear their own expenses for attending the Meeting (such as transportation, meals, accommodation,…).

Article 6. Rights and obligations of the Shareholder Eligibility Verification Board

1. The Shareholder Eligibility Verification Board consists of one Head and members appointed by the Chairman of the Board of Directors to perform the following functions and duties:
   a. Verify the eligibility of shareholders and authorized representatives attending the Meeting based on the documents they present, including Identity Card, Citizen Identity Card, Passport, Meeting Invitation, Power of Attorney, and other accompanying documents (if any);
   b. Distribute Voting cards and meeting materials to shareholders or their authorized representatives;
   c. Compile the verification results and report to the Meeting on the eligibility of attending shareholders.
2. The Shareholder Eligibility Verification Board is entitled to establish supporting units to fulfill its duties;
3. In the event that a person attending the meeting does not have sufficient eligibility to participate in the Meeting, the Shareholder Eligibility Verification Board shall have the right to deny such person's attendance, refuse to issue voting cards and ballots, and withhold the distribution of meeting materials.

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Article 7. Rights and obligations of the Voting Board

1. The Voting Board shall consist of one Head and other members nominated by the Chairperson and approved by the Meeting. Members of the Voting Board must not be persons whose names appear on the list of nominees or candidates for the BOD and may not necessarily be shareholders of the Company;
2. The Voting Board is responsible for inspecting and supervising the casting of voting card and ballots by shareholders/their authorized representatives attending the meeting, and for organizing the vote counting;
3. The Voting Board is responsible for preparing the Voting Minutes and the Minutes of ballot counting, announcing them in the Meeting, and handing over such minutes together with all voting and election ballots to the Secretary Committee of the Meeting;
4. The Voting Board shall carry out all tasks of inspection, preparation of minutes, and announcement of voting results in an honest and accurate manner, and shall be responsible for such results.

Article 8. Rights and obligations of the Chairperson and the Chairing Board of the Meeting

1. The Chairman of the BOD shall act as the Chairperson of the Meeting. During the time of the Meeting, the Chairperson may authorize another member of the BOD to perform the duties of the Chairperson for a certain period or periods, by giving notice to the Meeting either verbally or in written.
2. The Chairing Board of the Meeting shall consist of the Chairperson of the Meeting and a number of members nominated by the Chairperson and approved by the Meeting, and shall be responsible for conducting and managing the meeting;
3. The decisions of the Chairperson on matters relating to procedures, formalities, or issues arising outside the agenda of the Meeting shall be final;
4. The Chairing Board of the Meeting may carry out all necessary actions to conduct the GMS in a lawful and orderly manner, or to ensure that the meeting reflects the wishes of the majority of attending shareholders;
5. The Chairing Board of the Meeting shall have the right to require all attendees to comply with inspection procedures or other lawful and reasonable security measures; to request competent authorities to maintain order at the meeting; and to expel persons who fail to comply with the Chairperson's authority, deliberately disrupt order, obstruct the normal proceedings of the Meeting, or refuse to comply with security inspection requirements;
6. The Chairing Board of the Meeting shall have the right not to respond to, or to only record, opinions or proposals from Shareholders/ Authorized representatives

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attending the meeting if such opinions or proposals fall outside the agenda of the Meeting;

7. Without requiring the approval of the Meeting, the Chairing Board of the Meeting may, at any time, postponed the meeting to another time (in accordance with the Law on Enterprises and the Company's Charter) and at another venue as decided by the Chairing Board if it considers that:
   a. The conduct of persons present prevent or is likely to prevent the orderly proceedings of the meeting.
   b. The postponing is necessary to ensure that the work of the Meeting can be conducted in a lawful manner. The postponing period shall not exceed three days from the scheduled opening date of the meeting.
8. The Master of Ceremonies (MC) of the Meeting shall assist the Chairperson and the Chairing Board in introducing, inviting, and guiding shareholders, authorized representatives, and other attendees to present and express their opinions at the meeting in accordance with the meeting agenda and these Regulations.

Article 9. Rights and obligations of the Secretary Committee of the Meeting

1. The Secretary Committee of the Meeting shall be nominated by the Chairperson and approved by the Meeting.
2. The Secretary Committee shall be responsible for preparing the Minutes of the Meeting and performing supporting tasks as assigned by the Chairperson and the Chairing Board of the Meeting.

CHAPTER III
PROCEDURES FOR CONDUCTING THE MEETING

Article 10. Conditions for holding the Meeting

The GMS shall be conducted when the number of Shareholders/Authorized representatives attending the meeting represents more than 51% of the total voting shares, based on the list of shareholders determined at the record date for attendance eligibility. The Shareholder Eligibility Verification Board shall announce the number of attending shareholders, the total number of voting shares represented, and the attendance ratio so that the Meeting may proceed in accordance with regulations.

Article 11. Agenda and contents of the Meeting

1. The agenda and contents of the Meeting must be approved by the Meeting at the opening session. The agenda shall clearly specify the time allocation for each item of the meeting;

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2. In the event of any changes to the agenda previously sent together with the notice of invitation to shareholders, such changes must be approved by the Meeting.

Article 12. Conduct of the Meeting

1. The Meeting shall be conducted in accordance with the sequence of the agenda and contents approved by the Meeting;
2. The Meeting shall discuss and approve each item on the agenda in sequence, in accordance with the voting methods prescribed in Article 13 of the Regulation;
3. The Meeting shall be closed after the Minutes and the Resolution of the Meeting have been approved.

Article 13. Voting methods for approving resolutions at the Meeting

Voting on matters at the Meeting shall, depending on the circumstances, be conducted in one of the following forms:

1. Voting by ballot
    a. When registration, each Shareholder/ Authorized representative attending the meeting shall be issued one (01) voting ballot to vote on matters by ballot voting;
    b. Voting on the matters of the Meeting shall be conducted by secret ballot, ensuring transparency and fairness. The matters to be voted on shall be stated on the voting ballot, and Shareholders/Authorized representatives attending the meeting shall indicate their vote by selecting "Agree", "Disagree", or "Abstain" for each item.
    c. Invalid Voting ballots shall not be counted, including:
        - Ballots not in the form issued by the Organizing Committee and not bearing the Company's seal;
        - Ballots that are torn, crossed out, erased, or altered;
        - Ballots containing additional information or markings;
        - Voting ballots that are not signed or do not clearly state the full name of the Shareholder/ Authorized representative attending the meeting;
        - Voting ballots on which no option is selected or on which more than one option is selected for a single voting item.
        - Voting on each item stated in the Voting ballot shall be independent, and the validity of the vote for one item shall not affect the validity of votes for other items.
    d. In the event that a Shareholder/Authorized representative makes an error while completing the Voting ballot, and provided that the ballot has not yet been deposited into the ballot box, they may directly request the Head of the Voting

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Board to exchange it for a new ballot to ensure the shareholder's rights.

2. Direct voting

Direct voting shall be applied in cases where the voting method specified in Article 14.1 above is not applied. In the case of direct voting at the meeting, Shareholders/Authorized representatives shall vote on the issue by raising their Voting cards or by other methods as directed by the Chairing Board. The Voting Board shall record the number of votes "Agree", "Disagree", and "Abstain" and announce the voting results before the Meeting.

Article 14. Timing for casting Voting ballots

1. The casting of Voting ballots shall begin upon the signal of the Chairing Board or the Head of the Voting Board and shall end when the last Shareholder/Authorized representative attending the meeting has cast their ballot into the ballot box, or after 15 minutes from the start of voting, whichever occurs first. Upon completion of the voting, the ballot box shall be sealed.
2. Vote counting shall be carried out immediately after the voting has finished.

Article 15. Vote counting of Voting ballots

1. Conduct the Vote counting
   a. The counting of Voting ballots shall be conducted by the Voting Board in a closed room immediately after the voting has finished;
   b. The Voting Board shall not erase, cross out, or make any alterations to the Voting ballots;
   c. After completion of the Vote counting, the Voting Board shall seal all Voting ballots and hand them over to the Secretary Committee.
2. Disclosure of vote counting results
   a. Upon completion of the vote counting, the Voting Board shall prepare the vote counting minutes, which must bear the signatures of all members of the Voting Board.
   b. The Head of the Voting Board, on behalf of the Board, shall present the vote counting minutes before the Meeting.

Article 16: Discussion at the Meeting

1. Shareholders/Authorized representatives attending the meeting shall conduct discussions in accordance with the instructions of the Chairperson during the course of the Meeting.
2. Shareholders/Authorized representatives attending the meeting may participate in discussions by speaking directly or by submitting questions/comments to the Chairing Board via question slips (distributed to Shareholders/Authorized

representatives at the time of attending registration)

3. The discussion and the answering of questions and concerns of Shareholders/ Authorized representatives attending the meeting shall be conducted in accordance with the following principles and procedures:
   a. The Chairperson shall, based on the meeting agenda and time allocation, arrange and organize the speaking of Shareholders/Authorized representatives attending the meeting.
   b. Shareholders/Authorized representatives wishing to speak directly must raise their Voting cards and may only speak upon the approval of the Chairperson. Statements shall be concise and relevant to the matters under discussion at the Meeting. Shareholders shall not raise personal matters that may affect the reputation or image of others, nor repeat opinions already expressed by other shareholders. The Chairperson may interrupt, dismiss, or decline to respond to questions or comments that are repetitive or irrelevant to the agenda of the Meeting.
   c. In the event that discussions exceed the scheduled meeting time, any unanswered questions at the Meeting shall be recorded by the Secretary Committee, and the Chairing Board may respond to Shareholders/Authorized representatives afterward via email or by other methods in accordance with applicable laws and the Company's Charter.

Article 17. Approval of Resolutions of the General Meeting

Matters of the Meeting shall be approved when accepted by shareholders with voting rights who are present directly or through Authorized representatives attending the meeting, at the approval ratio prescribed in the Company's Charter and the Law on Enterprises.

Article 18: Minutes of the Meeting

All matters discussed at the Meeting must be recorded by the Secretary Committee in the Minutes of the Meeting. The Minutes shall be announced and approved before the closing of the meeting and shall be kept in the Company's minutes book.

CHAPTER IV
IMPLEMENTATION PROVISIONS

Article 19: Effectiveness

This Regulation consists of 4 chapters and 19 articles, and shall take effect immediately

upon its approval by the 2026 Annual General Meeting of Shareholders of Nafoods Group Joint Stock Company.

O/B. THE GENERAL MEETING
OF SHAREHOLDERS
CHAIRPERSON

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